

# Hawksworth Parish Annual General Meeting

*incorporating Hawksworth Community Association AGM*

**Meeting held Tuesday 21<sup>st</sup> May 2019 at 7.30 pm**

**Chairman** Chris Bradwell

**Parish Clerk** Neil Smith

**Present :** Brian Asher, Christian Boix, Chris Clayton , Elaine & Gary Cooke, James & Rosie Counsell, Anne Dunn, John Hadfield, Steve Hadfield, Alistair Henderson, Eric Holden, Andy Matthias, Sarah Metcalf, Pedella & Robert Monk, David & Jenny Parr, Lynn Ross, Margrete Von Schomberg, Steff Shaw, Kate Storey, Krys Szpakowska, Colin Tomkins,

**Apologies** Margaret Asher, Fi Barton, Paul Bramley, David Bostock, Jane Clayton, Diana and Ron Edmonds, Crombie & Yvonne Glennie, Pam Gregory, Sarah Hadfield, Bill Hammond, Jen Hollingshead, Christine & Graham Izatt, Nigel Maddison Rowe, Pauline Smith, Geoffrey Spence,

**In attendance:** Alison Burns, Rachel Burns, Nick Grace

**Right to attend meetings** – because of the small size of the village, we do not have a Parish Council. Instead Hawksworth has a Parish Meeting and we hold a minimum of 2 meetings a year. Everyone is most welcome to attend and all those on the Electoral Register for Hawksworth can have a say and vote on issues raised at the meetings.

New practice for these meetings – visitors who do not have a right to vote at this meeting are required to sit apart to give greater clarity when counting votes.

## 1. Planning

No applications have been approved since the 2018 AGM. There are four applications to which the Parish Meeting has been requested to respond.

### 1.1 Main Road opposite Manor Cottage 19/01064/FUL

Mr Grace gave the meeting an overview of the application including the supporting investigations / reports accompanying the application. Mr Grace and the applicants then left the meeting.

There followed an extended discussion of this application. The points raised were:

- We do not want the village to stagnate – we support good development
- We support the Conservation Area Appraisal and Management Plan (CAAMP).
  - It must be applied in full to maintain the features of the village. Ignoring it in full or part cannot be supported.
  - The plot in question is a positive open space in the CAAMP
  - Open spaces within the village are a key feature
  - Hedges along Main Road are identified as a key issue

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- The plot has been neglected and/or deliberately mismanaged for a considerable time creating problems for neighbours. This includes planting inappropriate species (including Leylandii), lack of hedge cutting on all boundaries, and the dumping of a scrap car on the site.
- The application
  - Is disingenuous to claim the proposal would improve the site, as it is the applicants mismanagement that has led to the poor state of the site
  - Claims that the application would improve the village is in line with the CAAMP were not agreed. It would start to create an urban/domestic tunnel into the village from the northern end.
  - Open views across the site will not be restored, despite claims from the application. The width of the proposed building would cover almost 90% of the frontage permanently obscuring the view
- ***The meeting unanimously objected to the application*** – there were no votes in favour.
- John Hadfield volunteered to create the response to the planning authority on behalf of the Parish Meeting. The meeting agreed and thanked him for this.

### 1.2 The Glebe 19/00957/PAP

- ***The meeting approved this in principle*** provided the access was via the existing driveway and highways were happy with the access. The meeting was not happy with the proposed design, but this will be reviewed once the full application is received.

**1.3 Saw Mills 19/00993/VAR.** This is a retrospective application to give approval for what is actually in place. Kate Storey (the applicant) gave an explanation for the changes. Kate also advised another application will be made regarding the garage.

***The meeting approved the above application***

### 1.4 Hawksworth Manor 19/00829/FUL – Wildlife Pond at the Manor

***The meeting approved this application***

## 2 Annual Election of the Chairman

Chris Bradwell is willing to stand again. There were no further applications and Chris was re-elected. ***Proposed by Colin Tompkins, seconded by Gary Cooke.***

### 3 Accounts

Three sets of accounts were presented to the meeting by Neil. The Parish accounts produced by Neil, and the Hawksworth Community Association (HCA) and Parochial Church Council accounts produced by Steve Hadfield. The meeting thanks James Hollingshead for auditing the HCA and PCC accounts and Anne Dunn for acting as Internal Auditor for the Parish Meeting accounts.

#### 3.1 Parish Meeting Accounts

3.1.1 The Annual Governance Statement was presented for approval by the Meeting. The meeting approved the statement - ***Proposed by Anne Dunn and Seconded by Alistair Henderson.***

3.1.2 The accounts for 1 April 2018 to 31 March 2019 also require approval by the meeting and are as follows:

- The Precept received for the year ending March 2019 was £9,920, and the £3,859 grant for the defibrillator was also received.
- Expenses for the year were the defibrillator £3,054. £9,500 transferred to the HCA
- The account balance at 31<sup>st</sup> March 2019 was £1,907.54.

The 2019/20 Precept of £9,920 was paid to the village at the end of April 2019.

The balance at the end of April was £11,827.54

***The accounts were approved by the meeting. Proposed by Alistair Henderson and Seconded by Gary Cooke.***

The parish accounts for the year ended 31st March 2018 may be inspected from 5<sup>th</sup> June to 14<sup>th</sup> July 2019 after which they will be sent to the auditors.

#### 3.2 Hawksworth Community Association

HCA was set up as a charity to run the village hall and for fundraising in the village. HCA needs to hold an annual AGM and traditionally this is incorporated into the parish AGM (this meeting).

HCA Committee of Trustees consists of at least seven people: 3 honorary officers (Chair, Treasurer and Secretary), 4 other members who should include one member of the Parochial Church Council (PCC), and one of the two standing members of the Parish Meeting.

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The committee is now made up of: Chris Bradwell (Chairman), Steve Hadfield (Treasurer), Neil Smith (Secretary / Clerk to Hawksworth Parish Meeting), Sarah Hadfield (Churchwarden), Colin Tompkins (Church Architect), Fi Barton, Alistair Henderson and James Counsell (PCC member) .

### 3.3 Hawksworth Community Association Accounts

HCA accounts prepared by Steve Hadfield the Treasurer and audited by James Hollingshead who will issue the report to the charities commission after approval by the meeting. The accounts were presented to the meeting.

For year ending 31/12/18

Balance at end 2017 =	£47,628
Income for 2018 =	£ 8,571
Expenses for 2018 =	-£ 7,701
Transfer to PCC =	-£2,500

The balance at the end of 2018 = 45,928. Income was broadly the same as 2017/8. Expenditure remains restricted awaiting uncertain costs for the church wall and heating. There is a growing list of projects awaiting conclusion of these items. Steve Hadfield noted that for the purposes of fund raising to support these projects, the bank balances will be split to create a reserve fund. The fund raising activities made a net contribution of £1,224.

3.3.1. The Trustees of the HCA at the meeting duly approved the accounts and the Trustees report.

### 3.4 Parochial Church Council Accounts

PCC accounts prepared by Steve Hadfield (PCC Treasurer), audited by James Counsell (Financial Examiner) and already approved by the PCC, i.e. information only tonight to give a total picture of village finance..

For year ending 31/12/18

Balance at end 2017 =	£	6,134
Income for 2018 =	£	3,000
Expenses for 2018 =	£	10,190
Transfers from HCA =	£	2,500
Balance at end 2018 =	£	1,444

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In 2018 the PCC paid 2 years Parish Share (£9,048). In support the HCA transferred £2,500 to the PCC. The meeting reviewed the accounts, no comment was made.

Across all three organisations the combined cash balance is currently in excess of £58,500. In the year, broadly the balances increased by £5,000 being the income from the Precept offset by payment of the Group share. There being no major items of expenditure, the costs of operating the church hall were offset by fund raising, donations and other income. The reserves are being retained to cover the imminent repairs to the churchyard wall and likelihood of building repairs to the church. Once the building is stabilised there are many projects that would enhance the hall as a village facility (see meeting January 2019).

### 4. Hawksworth Community association AGM

Thanks to James Hollingshead for the Audit of the accounts. The meeting approved James' reappointment to audit in 2019. Proposed Alistair Henderson, Seconded Gary Cooke

Thanks to:

- Steve Hadfield as always for works around the village and the church
- The Monks for hosting a very successful Fun Day at the Manor in 2018.

### 5. Church Repairs

- **Annual Spring Clean of the Church**

The meeting discussed the Annual Spring Cleaning of the church and agreed. Saturday 15th June at 9.30am. Please help and bring dusters, mops and buckets etc. This has become quite an enjoyable and social event, AND fulfils our obligation for a maintenance contract as required in the terms of various grants previously paid to us.

- **Churchyard Wall Repairs**

Colin confirmed the budget remains £12,500 including fees and contingency. Builders are ready to go mid June and all documentation and authorisations are in place.

- **Church Nave & Chancel Wall Repairs**

Report on the crack has been received from the diocese. Two issues have been identified, being the tree and the concrete drain causing ground heave. The tree is a common

problem in that they were planted too close to the buildings, and particularly blocking the drains. It is proposed to dig a trench to investigate the extent of the problem. ***This was approved by the meeting, the works resulting will require approval from future meetings.***

- **Tympanum**

We propose to remove the Norman (c mid 1100s) tympanum / dedication stone from the exterior wall of the church tower and re-site it inside the church to protect it from further deterioration due to exposure to the elements. The exterior wall would be made good with a copy.

Anne Dunn is still awaiting a conservation report and method statement from the stone specialists (not for want of trying !) which, together with the beatitudes restoration documents will be used to get a faculty (equivalent to planning permission) from Southwell Diocese.

Alistair will be looking into getting funding grants. Around a third of the cost might be obtainable from Notts Historic Churches Trust and the Lady Hind Trust. Anne will help identify sources of funding once report is complete.

- **History Documents and Book**

The book is ready for publishing thanks to Anne and the team. An improved quote has been received from the publisher so the cost will be £5 per book. ***The meeting approved the funding of the publication at this cost which will be recouped by sales of the book.*** Each house in the village will receive a book free of charge.

The ongoing storage of valuable village photographs was also discussed. Chris Bradwell volunteered to keep the photographs.

- **Church Heating:** The new Electric heating has been installed as planned with very little damage, including the removal of the old gas heating. The second part of the project, the upgrade of the electricity supply has been a little more frustrating but this should be complete by early June.

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The meeting thanked Chris for getting this done, and noted how quiet it is compared to the previous heaters! It was requested that full operating instructions are provided once it is fully operational.

The old gas heating is at Stubbs factory. It was agreed to try to sell it via ebay etc. Colin Tompkins agreed to take on this task.

**Church Organ Repairs:** Steve Hadfield outlined the repairs that have been advised by the restoration expert. These were not as extensive as some original proposals and they would give us a fully functioning instrument. The cost would be a maximum of £5,260 and contributions from 3 members of the village have been received totalling £2,500. ***The meeting thanked the contributors and unanimously agreed to fund the additional amount.***

### 6 Hawksworth Fun Day

Robert & Pedella Monk have confirmed their kind and generous offer of hosting a village event at the Manor again this year. Planning is progressing well. We are looking for volunteers to join the organising committee and / or help set up and run the event. The event will be called **Mad Hatters Party on Saturday 3<sup>rd</sup> August**. Many attractions including Nigels Night Train disco, bronco, bouncy castle, dog show, live music, village Tug-o-War, Bar-b-que lunch and evening chilli supper, and a Hat Competition

### 7 Other Social Events

**5<sup>th</sup> July – Secret Supper** – contact Jane Clayton or Kelly

**21<sup>st</sup> July – Cricket Match v Car Colston** – places for all villagers, family or friends. – Contact Neil

### 8 Any Other Business

- **Purge the Verge** – Thanks to everyone who helped tidy up the verges. Look out for the next call later in the summer.
- **Police Speed Guns:** Some of you may be aware that the police have recently started using hand held speed guns in the village.

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**Contacts for further information:**

[hawksworth.parish@btinternet.com](mailto:hawksworth.parish@btinternet.com)

Neil Smith 01949 358062

Chris Bradwell 07767 871111

Minutes produced by:

Approved by:

Neil Smith

Clerk to the Parish Meeting

Chris Bradwell

Chair of the Parish Meeting